

NEW HANOVER TOWNSHIP  
ORDINANCE NO. 2021-02

AN ORDINANCE PRESCRIBING AND PROVIDING FOR THE EMPLOYMENT  
AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE  
TOWNSHIP OF NEW HANOVER AS AMENDED, MARCH 9, 2021

BE IT ORDAINED, by the Township Committee of the Township of New Hanover, County of Burlington, State of New Jersey as follows:

OFFICIALS AND EMPLOYEES. The following salary ranges are hereby established for the hereinafter named officials and employees of the Township of New Hanover:

<u>OFFICE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$ 3,400.00	\$ 15,000.00
Township Committee	3,400.00	10,000.00
Administrator	None	75,000.00
Assistant Administrator	None	20,000.00
Qualified Purchasing Agent (QPA)	None	25,000.00
Municipal Clerk	1,000.00	75,000.00
Deputy Municipal Clerk	None	50,000.00
Registrar of Vital Statistics	500.00	3,000.00
Deputy Registrar of Vital Statistics	None	1,000.00
Code Enforcement Officer	None	2,500.00
Public Agency Compliance Officer	None	2,500.00
Recycling Coordinator	None	3,000.00
Municipal Search Officer	300.00	2,500.00
Municipal Housing Liaison	None	2,000.00
Stormwater Management Coordinator	None	2,000.00
Clean Communities Coordinator	None	2,000.00
Chief Financial Officer (CFO)	2,000.00	30,000.00
Treasurer	None	20,000.00
Tax Collector	7,000.00	20,000.00
Tax Search Officer	300.00	1,000.00
Tax Assessor	5,000.00	20,000.00
Administrative Assistant/Clerical	13.00/hour	25.00/hour
Senior Citizen Coordinator	None	1,000.00
Municipal Court Administrator	7,000.00	50,000.00
Shared Court Administrator	None	7,000.00
Violation Clerk	5,000.00	15,000.00
Sound Recorder	75.00/session	100.00/session
Court Assistant	75.00/session	100.00/session
Court Clerk Typist	12.00/hour	20.00/hour
Deputy Court Administrator	None	4,000.00
Prosecutor	200.00/session	800.00/session
Public Defender	200.00/session	800.00/session
Judge	200.00/session	1200.00/session
Construction Official	5,000.00	15,000.00
Building Inspector	36.50/hour	46.50/hour
Electric Sub-Code Official	None	5,000.00
Zoning Official	None	3,000.00
Police Chief	40,000.00	110,000.00
Sergeant Second Class	20,000.00	70,000.00
Police Corporal	15,000.00	65,000.00
Police-Full Time	15,000.00	60,000.00
K-9	2,000.00	2,500.00
Police Special Officer	12.00/hour	20.00/hour

Police Officer-part time	12.00/hour	20.00/hour
OEM Coordinator	None	5,000.00
Deputy OEM Coordinator	None	3,000.00
Public Works Director	None	20,000.00
Laborer	12.00/hour	30.00/hour
Environmental Emergency worker	20.00/hour	40.00/hour
Custodian	1000.00	3,000.00
General Maintenance	12.00/hour	20.00/hour
Bd. of Health Members	None	2,000.00
Secretary Bd. of Health	None	2,000.00
Township Solicitor	150.00/meeting	450.00/meeting
Land Use Board Secretary	None	3,000.00

SECTION 2. Each of the foregoing salaries shall be payable as follows:

**Bi-Weekly:** Township Deputy Clerk, Township Administrator, Police Sergeant First Class, All Inferior Police Officers, Registrar of Vital Statistics, Deputy Registrar of Vital Statistics, Clean Communities Coordinator, Recycling Coordinator, Stormwater Management Coordinator, Municipal Housing Liaison, Municipal Improvement Search Officer, Board of Health Secretary, Code Enforcement Officer, Land Use Board Secretary, Zoning Officer, Building Inspector General Maintenance and Laborer, New Hanover Twp Municipal Court Administrator, New Hanover Twp & Wrightstown Boro Shared Court Administrator, Deputy Municipal Court Administrator, Violations Clerk, Deputy Violations Clerk, and all clerical staff.

**Monthly:** Township Clerk, Court Clerk Typist, Court Assistance, Acting Purchasing Agent, Fire Inspector, Construction Official, Tax Collector, Tax Search Officer, Deputy Tax Assessor, Deputy Treasurer, Director of Public Safety, Chief Financial Officer, Treasurer, New Hanover Twp and Wrightstown Borough Municipal Court Judge, Cleaning, Solicitor, Prosecutor, Public Defender.

**Quarterly at the end of each Quarter:** Township Committee, Mayor, Board of Health, Affirmative Action Officer, Senior Citizen Coordinator, Recreation Director, Emergency Management Director and Deputy OEM Director, K-9, Deputy Municipal Court Administrator.

SECTION 3. Deputy Clerk term shall be one (1) year. Deputy Clerk shall have all power, duties and function of Clerk at direction of, or absence of Clerk.

SECTION 4. Such salaries and wages shall be in lieu of all other fees or compensation provided by law for such offices, positions or employments which fee, when collected, shall be paid into the Township Treasury for the use of the Township.

SECTION 5. This Ordinance shall be effective immediately upon adoption and publication in accordance with New Jersey law.

SECTION 6. All Ordinances and parts of Ordinances inconsistent herewith are repealed to the extent of such inconsistency.

TOWNSHIP OF NEW HANOVER

Attest:

By: \_\_\_\_\_

Mayor, Paul Peterla

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Susan D. Jackson, RMC  
Township Clerk

**NOTICE OF PUBLIC HEARING**

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**NOTICE IS HEREBY GIVEN** that an ordinance entitled “An Ordinance Prescribing and Providing for the Employment and Compensation of the Officials and Employees of the Township of New Hanover as Amended, March 9, 2021” was passed on first reading by the New Hanover Township Committee at their duly advertised Committee Meeting held on March 9, 2021 at the New Hanover Township Municipal Building. This Ordinance establishes salary ranges for Officials and Employees of the Township of New Hanover. A copy is available for public viewing at the office of the Deputy Clerk in the Municipal Building, Cookstown, NJ on regular business days between the hours of 9 am and 4 pm

**FURTHER NOTICE IS HEREBY GIVEN** that said ordinance will be considered for Second Reading and Final Adoption at a Committee Meeting to be held on April 13, 2021 at 6:00 P.M. in the Council Chambers of the New Hanover Township Municipal Building 2 Hockamick Road, Cookstown, New Jersey, at which time and place any person desiring to be heard upon the same will be given the opportunity to be so heard.

Susan D. Jackson, RMC  
Township Deputy Clerk

Township of New Hanover  
Ordinance No. 2021-02

Record of Vote (First Reading – March 9, 2021)

	Moved	Second	Yes	No	Abstained	Absent
Koshak	X		X			
Murphy		X	X			
Roohr			X			
Pawlyzyn			X			
Peterla			X			

Township of New Hanover  
Ordinance No. 2021-02

Record of Vote (Second Reading – April 13, 2021)

	Moved	Second	Yes	No	Abstained	Absent
Koshak		X	X			
Murphy	X		X			
Roohr			X			
Pawlyzyn			X			
Peterla			X			