

**NEW HANOVER TOWNSHIP
REGULAR MEETING MINUTES
FEBRUARY 20, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 3, 2018.

ROLL CALL – Those present were Mayor Roohr, Deputy Paul Peterla, Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk Adel Gianaris and Township Solicitor Kelly Grant.

APPROVAL OF MINUTES

Regular Meeting, December 12, 2017

Committeeman Koshak offered a motion to approve the minutes of December 12, 2017, seconded by Committeeman Peterla. Voice Vote: approved.

Reorganization Meeting, January 1, 2018 (Board of Health Minutes)

Committeeman Peterla offered a motion to approve the minutes of January 1, 2018, seconded by Committeewoman Rigney. Committeeman Murphy abstained. Voice Vote: approved.

INTRODUCE NEW HANOVER TOWNSHIP BUDGET FOR 2018 AND SET DATE FOR PUBLIC HEARING – APPROVAL

Mayor Roohr asked that the record there was no public in attendance.

RESOLUTIONS:

- a) **Resolution 2018-17: Authorizing Professional Services Agreement with Township / Joint Land Use Board Engineer**
Committeeman Murphy offered a motion to approved Resolutions 2018- 17, Seconded by Committeewoman Rigney. Roll Call Vote: Approved unanimously
- b) **Resolution 2018-19: Authorizing Professional Services Agreement with Township / Joint Land Use Board Engineer**
Committeeman Murphy offered a motion to approved Resolutions 2018-19, Seconded by Committeewoman Rigney. Roll Call Vote: Approved unanimously
- c) **Resolution 2018-29: Authorize 2019 New Hanover Township / Wrightstown Borough Municipal Alliance Grant Application**
Committeeman Peterla offered a motion to approved Resolutions 2018-29, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously
- d) **Resolution 2018-30: Authorizing the Signing of Agreement with Burlington County Highway Department Division of Mosquito Control**
Committeeman Murphy offered a motion to approved Resolutions 2018-30, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- e) **Resolution 2018-31: Amendment on Resolution 2018-01, Appointing Certain Officers, Appointees and Employees**
Committeeman Peterla offered a motion to approved Resolutions 2018-31, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously
- f) **Resolution 2018-32: Appointing Deputy Clerk**
Committeeman Murphy offered a motion to approved Resolutions 2018-32, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- g) **Resolution 2018-33: Appointing Deputy Clerk as Records Clerk**
Committeeman Murphy offered a motion to approved Resolutions 2018-33, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- h) **Resolution 2018-34: Authorizing Renewal of the Term of a Shared Services Agreement with Bordentown, Chesterfield, New Hanover, North Hanover and Springfield Townships Concerning Extra Duty Assignments of Police Officers**
Committeewoman Rigney offered a motion to approved Resolutions 2018-34, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

- i) **Resolution 2018-35: Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”**
- Committeeman Murphy offered a motion to approved Resolutions 2018-35, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously
- j) **Resolution 2018-36: Authorizing Reading of 2018 Municipal Budget by Title**
- Committeeman Murphy offered a motion to approved Resolutions 2018-36, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously
- k) **Resolution 2018-37: Support of the (FOP) Fibrodysplasia Ossificans Progressive Awareness Initiative**
- Committeewoman Rigney offered a motion to approved Resolutions 2018-37, Seconded by Committeeman Peterla. Roll Call Vote: Approved unanimously
- l) **Resolution 2018-38: Concerning Draft Beekeeping Regulations**
- Committeeman Koshak offered a motion to approved Resolutions 2018-38, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously
- m) **Resolution 2018-39: Appointing Donna Mull as Deputy Registrar**
- Committeeman Murphy offered a motion to approved Resolutions 2018-33, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously
- n) **Resolution 2018-40: Appointing Certain Professionals**
- Committeeman Peterla offered a motion to approved Resolutions 2018-40, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- o) **Resolution 2018-41: Appointing Certain Professionals**
- Committeeman Peterla offered a motion to approved Resolutions 2018-41, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- p) **Resolution 2018-42: Authorizing Transfers of Funds During the Last Two Months of the Current Fiscal Year and the first Three Months of the Subsequent Year**
- Committeeman Koshak offered a motion to approved Resolutions 2018-42, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously
- q) **Resolution 2018-43: Appointing a Municipal court Judge for shared Court Service on Behalf of Wrightstown Borough**
- Mayor Roohr explained that the judges appointment with the township expires in June of this year.
- Committeeman Murphy offered a motion to approved Resolutions 2018-43, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously
- r) **Resolution 2018-44: Authorizing Tax Overpayment Refund**
- Committeeman Peterla offered a motion to approved Resolutions 2018-44, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously
- s) **Resolution 2018-45: Authorizing the Appointment of Police Officer**
- Mayor Roohr explained that the new officer would start on February 26th and the officers name was Zach but unsure of spelling of the last name. The committee agreed that the Deputy Clerk would get the correct information from Sgt. Tuliano.
- Committeeman Murphy offered a motion to approved Resolutions 2018-45, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr read off the list of additional invoices to be added: JCP&L, \$3973.17; Bowman & Co., \$12,000; NJ Planning Official, \$325.00 \$27,085.00. Committeeman Murphy offered a motion to approve the list, Seconded by Committeeman Peterla. Voice Vote Approved. The February bill list total amount was **\$475,178.45**

REPORT FROM TOWNSHIP MAYOR:- Mayor Roohr read a letter received from a resident/owner of properties 105 and 107 Bunting Bridge Road. requesting permission to remove five trees from his property . Mr. Malloy stated he would hire a professional tree expert to remove trees, grind stumps and haul away at his expense. The Committee verbally agreed to the request, with Mayor Roohr adding that resident be made aware

that he is liable and the township was not responsible to replace the five trees.

The mayor indicated that he had received notice that the Department of Transportation that New Hanover would Receive Municipal aid in the amount of \$230,473 for the Bunting Bridge Road Improvements Phase II, and asked to add a resolution to the agenda to accept the grant money. The committee voice approval to add resolution to the agenda.

The Mayor discussed the progress and benefits of the ongoing negotiations with Republic Bank. There are less to no bank charges and the interest is higher. Republic will not provide armor car service therefore the police will have to transport. The new branch office in Mount Holly has not been built as of yet and the Mayor indicated we would be dealing with the Medford branch which is the closest bank at this time.

t) **Resolution 2018-46: Authorizing the Acceptance of the New Jersey Department of Transportation Municipal Aid Program for the Bunting Bridge Road Improvement Project Phase-II FY 2018**

Committeeman Peterla offered a motion to approved Resolutions 2018-46, Seconded by Committeeman Murphy. Roll Call Vote: Approved unanimously

PUBLIC COMMENTS – PUBLIC COMMENTS – Committeeman Koshak offered a motion to open the floor to the public, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

Township resident, Robert Ford asked about the hiring of a new police officer (resolution 2018-45) Fire Chief, Buddy Wilkins asked if the committee had reviewed the fire departments request for funds, indicating the air bottles and turnout gear expiration was approaching. Chief Wilkins indicated the department was waiting on a response for a federal AFG Grant they had submitted. Mayor Roohr gave examples on current township debts and tax increases. Chief Wilkins provided the township with 2017 expense sheet and current Truck Service Sheet. Chief Wilkins thanked Committeeman Peterla for attending the Fireman’s Dinner.

Committeeman Peterla offered a motion to close the floor to the public at 7:53 pm, seconded by Committeeman Murphy. Voice Vote: Approved unanimously

COMMITTEE COMMENTS – Committeeman Murphy thanked the Fire Department for their good job.

EXECUTIVE SESSION: Not Needed

ADJOURNMENT - There being no further business, Committeeman Koshak offered a motion to adjourned at 8:07 pm seconded by Committeeman Murphy. Unanimously Approved

Respectfully submitted,

Adel Gianaris, Township Deputy Clerk