

**NEW HANOVER TOWNSHIP
REGULAR MEETING MINUTES
September 11, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 5, 2018.

FLAG SALUTE: Burlington County Clerk, Timothy Tyler took the lead flag salute. Mayor Roohr asked Veteran, Committeeman, Patrick Murphy and Veteran, Robert Ford to come forward, Mr. Tyler presented Mr. Murphy and Mr. Ford Township with a Killed in Action (KIA) flag, giving a memorial and purpose of the flag that will be flown in front of the Municipal Building.

ROLL CALL – Those present were Mayor Roohr, Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk, Adel Gianaris and Township Solicitor Kelly Grant.
Absent: Deputy Paul Peterla

APPROVAL OF MINUTES

Regular Meeting, June 12, 2018
Regular Meeting, August 14, 2018

Committeeman Koshak offered a motion to approve the minutes of June 12, 2018 and Regular Meeting, August 14, 2018, seconded by Committeeman Murphy. Voice Vote: approved.

INTRODUCE ORDINANCE 2018-08 AND SET DATE FOR PUBLIC HEARING

**Ordinance 2018-08; An Ordinance of the Township of New Hanover Amending Ordinance 2011-5
Entitled “Request and Agreement for Police Services as Adopted by New Hanover Township”**

Mayor Roohr, discussed the need to change the existing price for Traffic / Crowd Control by updating the price / fees.

Committeewoman Rigney offered a motion to set public hearing date of October 9, 2018 at 7:00 pm, seconded by Committeeman Murphy. Voice Vote Approved

RESOLUTIONS:

a) Resolution 2018-85: Authorizing Tax Overpayment Refund Exempt Veteran 11/07/2017

Committeewoman Rigney offered a motion to approved Resolutions 2018-85, Seconded by Committeeman Koshak. Voice Vote: Koshak, Murphy, Rigney, Roohr. Approved

b) Resolution: 2018-86: Authorizing Tax Overpayment Refund Exempt Veteran 03/07/2018

Committeewoman Rigney offered a motion to approved Resolutions 2018-86, Seconded by Committeeman Koshak. Voice Vote: Koshak, Murphy, Rigney, Roohr. Approved

c) Resolution 2018-87: Approving Pay Increase for Officer Zachary D. York

Committeeman Murphy offered a motion to approved Resolutions 2018-87, Seconded by Committeemen Koshak. Voice Vote: Koshak, Murphy, Rigney, Roohr. Approved

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr stated that he would like to have the invoice from O’Brien & Sons for the Godfrey House porch material.

Committeeman Murphy offered a motion to approve the list with the addition of O’Brien & Sons, Seconded by Committeewoman Rigney. Voice Vote: approved. The September Bill List total amount was \$50,828.42

REPORT FROM TOWNSHIP MAYOR

Mayor Roohr discussed the semi-annual inspection of heating and air conditioning units at the Municipal Building that is done by Liberty Mechanical. In lieu of doing the fall inspection, it was decided that the repairs from the previous quote be done at this time.

Mayor reported the complaint of caterpillars on the tree’s on Hockamick Road has been reported to Township experts, Heartwood consultants.

The Mayor indicated that the municipal buildings flat roof can-not be replaced by an A roof and a meet with the Township Engineer Thursday to get a quote on replacements.

Completion of the new baseball field is being held up by late arrival of fabric for the fence.

Mayor reported that Mrs. Chao commended Ramon (public works) for the clean park bathrooms.

Mayor Roohr indicated his estimate in the area of \$261,000 for new street lights. The Mayor indicated that the electrician is to start repair next week on the street lights with the \$15,000 bid threshold.

Mayor Roohr indicated it was a good week, receiving approval to go out to bid. Phase III –Black Top of Bunting Bridge Road, five handicap curbs (\$50,000). The application for the Community Development Block Grant, for replacement of heaters at the Senior Center and Handicap Ramps on Bunting Bridge Road, was approved in the amount of \$78,000.00.

The Mayor asked for a resolution accepting the grant funds to added to the agenda.

RESOLUTION:

d). Resolution 2018-88: Authorizing Receipt of Funding for FY2018 Community Development Block Grant for the Replacement of Heaters at the Community Center and the Construction of Handicap Ramps on Bunting Bridge Road

Committeeman Koshak offered a motion to approved Resolutions 2018-88, Seconded by Committeewoman Rigney. Voice Vote: Koshak, Murphy, Rigney, Roohr. Approved

The Mayor recommended a re-assessment be initiated by the tax assessor. Discussion ensued.

Mayor Roohr indicated that Fire Chief Wilkins requested a replacement check for the County Fire Department due to the original one being destroyed. The Mayor directed the Deputy Clerk to cut another check once approved by the CFO.

Mayor Roohr discussed the sale of certain township vehicles.

COMMITTEE COMMENTS – Committeeman Murphy suggested that in his opinion all the street lights need to be replaced to do it right. The Mayor indicated that the wires need to be fixed regardless. Committeeman Murphy said that two weeks ago he attended a meeting with two members of the Fire Department indicating it was a productive meeting. The Fire Trucks has not been serviced since 2015 and they are township property. Not having them repaired endangers lives. Pat asked for a motion to have engines inspected & serviced. Solicitor Grant asked to view the three quotes which committeeman passed to her. Solicitor Grant reviewed and indicated they were under the threshold. Committeeman Murphy stated that both engines need to be running properly and offered a motion for the township to pay for the repairs, seconded by Committeeman Koshak. Voiced approval received by Koshak, Murphy and Rigney.

NEW BUSINESS- Committeeman Murphy stated that the Fire Department air bottles need to be serviced by March 2019. Past practice, the township paid. What ever needs to be done to cover this, just advising the purchasing agent to verify with the CFO how this invoice of \$32,000 will be paid.

Mayor Roohr indicated that the temporary budget for 2019 is 26.5% of the previous year. The Township will be replacing the retiring CFO in March. It will have to be put in A Pre-Budget expenditure that and CFO is not going to know this.

PUBLIC COMMENTS: Committeeman Murphy offered a motion to open the floor to the public, seconded by Committeeman Koshak. Voice Vote: Approved

Resident Rob Ford asked for a copy of the bid packet for the Bunting Bridge Road Specs. The Mayor indicated he would get a copy for him from the Engineer.

Resident Bill Moonie addressed the Mayor indicating that if the Mayor wanted to talk to him to contact him directly and would appreciate not involving his family. Discussion ensued

Fire Chief, Buddy Wilkins thanked Committeeman Murphy.

Having no further comments Committeeman Koshak offered a motion to close the floor to the public, seconded by Committeeman Murphy Voice Vote: Approved unanimously

b) Resolution 2018-89: To Convene to Executive Session

Committeeman Koshak offered a motion to approve Resolution 2018-89, and Convene to Executive Session, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

EXECUTIVE SESSION EXECUTIVE SESSION: Mayor Roohr notified the public that action may be taken after the Executive Session.

Committeeman Koshak offered a motion to return to Meeting at 8:50 pm; Second by Committeeman Murphy. No Public returned to the meeting. Mayor Roohr excused himself during the executive session.

ADJOURNMENT - There being no further business, Committeeman Murphy offered a motion to adjourn at 8:57 pm seconded by Committeewoman Rigney. Unanimously Approved.

Respectfully submitted,

Adel Gianaris, Deputy Township Clerk