

**NEW HANOVER TOWNSHIP
REORGANIZATION MEETING MINUTES
JANUARY 1, 2019, 10:00 AM**

CALL TO ORDER

The meeting was called to order at 10:00 A.M. by Deputy Clerk Adel Gianaris.

Deputy Clerk Gianaris read the following Requirements of the Sunshine Law: **the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018, emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 5, 2018.**

OATH OF OFFICE TO THE NEWLY ELECTED MEMBER OF TOWNSHIP COMMITTEE – Mr. Patrick Murphy and Mr. Rick Koshak were sworn in by Township Deputy Clerk Adel Gianaris.

ROLL CALL – Those present were Committeeman Dennis Roohr, Committeewoman Yvonne Rigney, Committeeman Rick Koshak, Committeeman Paul Peterla, Committeeman Patrick Murphy and Deputy Township Clerk Adel Gianaris, Township Attorney William Burns and Clerk Donna Mull
Absent: None

INVOCATION: Committeewoman Yvonne Rigney was asked to give the invocation.

ELECTION OF MAYOR

The Township Deputy Clerk, Adel Gianaris asked for nominations for Mayor for the year 2019. Committeeman Murphy offered a motion to appoint Paul Peterla for Mayor for 2019 and was seconded by Committeeman Koshak.
There being no other nominations, Deputy Clerk took roll-call on nomination of Mr. Peterla. Roll call: Roohr, Koshak, Murphy, Rigney, Peterla. Approved unanimously.

Township Deputy Clerk, Adel Gianaris swore in Paul Peterla as Mayor for 2019. Paul Peterla thanked the Committee.

ELECTION OF DEPUTY MAYOR

Mayor Peterla asked for nominations for Deputy Mayor. Committeeman Murphy offered a motion to appoint Committeeman Rick Koshak as Deputy Mayor for 2019 and was seconded by Committeewoman Rigney.
There was no other nominations. Deputy Clerk took roll call: Roohr, Koshak, Murphy, Rigney, Peterla. Approved unanimously.

Deputy Clerk, Adel Gianaris swore in Rick Koshak as Deputy Mayor for 2019.

The Deputy Clerk turned the meeting over to Mayor Peterla.

INTRODUCE AN ORDINANCE PRESCRIBING AND PROVIDING FOR THE EMPLOYMENT AND COMPENSATION OF THE OFFICIALS

Committeeman Roohr voice questions on the Ordinance.
Committeewoman Rigney offered a motion to table Ordinance 2019-01 to be discussed in executive session, seconded by Committeeman Murphy.

RESOLUTIONS

- A. Resolution 2019 – 1: Appointing Certain Officers, Appointees and Employees for the Year 2018**
- B. Resolution 2019 – 2: Adopting a Schedule of Regular Meeting Dates, Times and Places for the Township Committee for the Year 2018**
- C. Resolution 2019 – 3: Appointing Certain Professionals for the Year 2019**
- D. Resolution 2019 – 4: Establishing a Holiday Schedule for Certain Township Employees**
- E. Resolution 2019 – 5: Fixing the Rate of Interest to be Charged on Delinquent Taxes and Assessments**
- F. Resolution 2019 – 6: Establishing a Cash Management Plan for 2019**

- G. **Resolution 2019– 7: Authorizing the Municipal Assessor to File Appeals, (Including Omitted and Added Assessment Appeals) and Rollback Complaints with the Burlington Count Board of Taxation**
- H. **Resolution 2019 – 8: Approving a Temporary Budget**
- I. **Resolution 2019 – 9: Appointing Kyle Tuliano the Township Deputy Emergency Management Director for 2019** Recommendation made by OEM Director Patrick Murphy
- J. **Resolution 2019 – 10: Establishing Service Charges for Certain Checks which are Returned for Insufficient or Dishonored Funds**
- K. **Resolution 2019 – 11: Authorizing Approval of Contract 2018 Annual Software Support Agreement with Edmunds & Associates**
- L. **Resolution 2019– 12: Re-Establishing a Petty Cash Fund for the Municipal Clerk**
- M. **Resolution 2019 – 13: Reappoint Donna Mull as Clerk**
- N. **Resolution 2019 – 14: Appointing Deputy Clerk as Records Custodian**
- O. **Resolution 2019 – 15: Appointing Adel Gianaris as Deputy Clerk**
- P. **Resolution 2018 – 16: Authorizing the Award of a Contract for Legal Services**
- Q. **Resolution 2018 – 17: Authorizing the Award of a Contract for Engineering Services**
- R. **Resolution 2018 – 18: Clerk to Execute all Bingo and Raffles Application**
- S. **Resolution 2018 – 19: Establishing Annual Vacation and Sick Leaves for Hourly Paid Employees Working at Least Seventy Hours per Each Bi-Weekly Pay Period**
- T. **Resolution 2018 – 20: Authorizing the Award of a Contract for Auditor Services**
- U. **Resolution 2018 – 21: : Designating Official Newspapers**
- V. **Resolution 2018– 22: Authorizing Approval of Animal Control Services**
- W. **Resolution 2018 -23: Authorizing Fees for Use of the Senior Citizen and Community Center and a Refundable Deposit for Use of Cookstown Park**
- X. **Resolution 2018- 24: Appointing Stephen J. Wenger, Prosecutor**

Committeeman Koshak offered a motion to approve the resolutions, seconded by committeeman Murphy.

Committeeman Roohr indicated a defect in resolutions 1,2,3,13,14,15,16,17,20, to further discuss in executive session.

Committeemen Koshak and Murphy withdrew their motions.

Mayor Peterla asked that an amendment be made to resolution 2019-02 changing the Reorganization Meeting from January 1, 2020 and amending to January 2, 2020 at 7:00 pm.

Deputy Mayor Koshak offered a motion to approve resolution 2019-02 with the amendment, seconded by Committeeman Murphy. Voice Vote approved.

Mayor Peterla asked for a motion to discuss the remaining in executive session, after which action may be taken. Committeeman Koshak offered a motion to further discuss resolution 1,,3,13,14,15,16,17,20 in executive session, seconded by Committeeman Murphy. Voice Vote approved.

Attorney Burns asked for a motion to approve remaining in block / all.

Committeeman Roohr offered a motion to approve Resolutions 2019-4 through 2019-12, 2019-18, 2019-19, 2019-21 through 2019-24, seconded by Committeeman Koshak.

Further discussion of amendments by Committeeman Roohr of resolutions 1,3,13,14,15,16,17,20 to table and discuss at executive session on January 22, 2019.

Committeewoman Rigney offered a motion to table resolutions till the regular scheduled meeting on January 22, 2019, seconded by Committeeman Roohr. Roll Call Vote: Aye-Koshak, Rigney, Roohr, Peterla. Nay: Murphy

COMMITTEE COMMENTS: Committeewoman Rigney thanked the public for coming to the meeting and working together.

Committeeman Murphy thanked the Fire Department for getting up at all hours to do what they do. Thanks to the Deputy Clerk, the Clerk and the committee for all of their hard work.

Committeeman Koshak discussed change and wished the best of luck for the upcoming year.

Committeeman Roohr thanked Mayor Peterla for taking the reins.

Mayor Peterla thanked outgoing Mayor Dennis Roohr for all he has done for the town.

PUBLIC COMMENTS – Committeeman Murphy offered a motion to open the floor to the public, seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

Fire Department President, Lee Hill congratulated Patrick Murphy and Rick Koshak on their re-election and asked the progress of the air bottles. Mayor Peterla indicated the new air bottles were progressing as quickly as possible.

Resident Tom Trembula asked who was appointed the OEM Deputy. Committeeman Murphy indicated that he is the Director and Sgt. Tuliano is the Deputy. Mr. Trembula also noted that resolution 2019-23 has written Cookstown Park and it should say Nash Park.

Resident DJ Murphy asked when the streets lights were going to be repaired. Mayor Peterla indicated that the electrician had repaired a few and was still looking at repairs to the remaining.

Resident Tom Trembula indicated that the street lighting was an important item.

With no further comments, Committeeman Murphy offered a motion to close the floor to the public at 10:55 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

ADJOURNMENT

Committeewoman Rigney offered a motion to adjourn at 10:57 a.m. and was seconded by Committeeman Koshak. The motion carried on unanimous voice vote.

Respectfully submitted,

Adel Gianaris, Township Deputy Clerk

BOARD OF HEALTH 2019 REORGANIZATION MINUTES

Immediately following the Township Committee Reorganization, the Board of Health reorganized. The meeting was called to order at 10:00 A.M. by Secretary, Adel Gianaris.

Board of Health Secretary, Adel Gianaris read the following Requirements of the Sunshine Law: **the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018, emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 5, 2018.**

ROLL CALL – Those present were Committeeman Rick Koshak, Committeeman Dennis Roohr, Committeewoman Yvonne Rigney, Mayor Paul Peterla, Committeeman Patrick Murphy and Secretary of Health, Adel Gianaris, Township Attorney William Burns and Clerk Donna Mull
Absent: None

Resolution BOH 2019-1 Adopting a Schedule of Regular Meeting Dates, Times and Places for the Board of Health of the Township of New Hanover for the Year 2019 – Committeeman Koshak offered a motion to adopt Resolution BOH 2019-1 with amendment to be made to the Reorganization Meeting to be January 2, 2020 at 7:00 pm and was seconded by Committeewoman Rigney. Roll call: Murphy, Koshak, Rigney, Roohr, Peterla. Approved

Township of New Hanover
County of Burlington
State of New Jersey

Resolution Number BOH 2019-1

REGULAR MONTHLY BOARD OF HEALTH MEETINGS

NOTICE is hereby given by the Township of New Hanover Board of Health that the following is a list of the Regular Meetings until the next Reorganization Meeting in January 2019.

All Regular Meetings of the New Hanover Township Board of Health shall be held, only when there are agenda items, following the regular Township Committee Meeting at the Municipal Building, Cookstown, New Jersey. Formal official action may be taken at such meetings on any and all business involving the Township of New Hanover. The schedule is as follows:

- January 22, 2019
- February 12, 2019
- March 12, 2019
- April 09, 2019
- May 07, 2019
- June 11, 2019
- July 09, 2019
- August 13, 2019
- September 10, 2019
- October 08, 2019
- November 12, 2019
- January 2, 2020 – 7:00 PM (Thursday)

Adjournment: Mayor Peterla offered a motion to adjourn at 11:00 a.m. and was seconded by Committeeman Murphy. The motion passed on unanimous voice vote.

Respectfully Submitted

Adel Gianaris, Board of Health Secretary