

Township of New Hanover
County of Burlington
State of New Jersey

Resolution No. 2020-54

**AUTHORIZING THE HIRE OF ELIZABETH BRANIN
AS ADMINISTRATIVE ASSISTANT / CLERICAL**

WHEREAS, the 2020 budget includes funding for an Administrative Assistant / Clerical position; and

WHEREAS, this position has been vacant since October 23, 2010; and

WHEREAS, interviews have been conducted and the Township Administrator has determined that Elizabeth Branin meets the qualifications of the position; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of New Hanover, County of Burlington, State of New Jersey, as follows:

1. Elizabeth Branin is hereby hired for the position of Administrative Secretary for the Township of New Hanover;
2. The salary for this position is set at \$14.00 per hour for the first 6 month probationary period, at which time her performance will be evaluated;
3. The start-date for this position is July 27, 2020, and Ms. Branin will work 16 hours each week.



Mayor

IT IS HEREBY CERTIFIED that this is a true copy of a resolution adopted by the Township Committee of the Township of New Hanover, County of Burlington, State of New Jersey, on the 14th day of July, 2020. IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of the Township of New Hanover the 14th day of July, 2020



Adel Gianaris
Township Deputy Clerk

Record of Vote

	Moved	Second	Yes	No	Abstained	Absent
Koshak			✓			
Murphy	✓		✓			
Roohr			✓			
Pawlyzyn		✓	✓			
Peterla			✓			