

**NEW HANOVER TOWNSHIP  
REGULAR MEETING MINUTES  
November 20, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 5, 2018.

**ROLL CALL** – Those present were Mayor Roohr, Deputy Paul Peterla, Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk, Adel Gianaris and Township Solicitor William Burns. Absent: -Attorney Kelly Grant on maternity leave.

**APPROVAL OF MINUTES**

Regular Meeting, October 9, 2018 Tabled, Mayor Roohr stated incomplete.

**RESOLUTIONS:**

**a) Resolution 2018-98: Award a Contract for the Reconstruction of Bunting Bridge Road Phases I & II**

Committeewoman Rigney offered a motion to approved Resolutions 2018-98, Seconded by Committeeman Peterla. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

**b) Resolution: 2018-99: Authorizing Tax Overpayment Refund**

Committeeman Koshak offered a motion to approved Resolutions 2018-99, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

**c) Resolution 2018-100: Approving Participation with the NJ Safe & Secure Communities Program**

Committeeman Koshak offered a motion to approved Resolutions 2018-100, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

**d) Resolution: 2018-101: Authorizing the Execution of the FY 2020 BC Municipal Alliance Plan Agreement**

Committeeman Koshak offered a motion to approved Resolutions 2018-101, Seconded by Committeeman Peterla. Voice Vote: Approved Recusal: Committeeman Paul Peterla

**e) Resolution: 2018-102: Award of Contract for replacement of Flat Roof of Municipal Bldg.**

Committeeman Peterla offered a motion to approved Resolutions 2018-103, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously

**f) Resolution: 2018-103: Approving Funds to be Used for Drunk Driving Enforcement**

Committeewoman Rigney offered a motion to approved Resolutions 2018-103, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

**APPROVING PAYMENT OF VOUCHERS (BILL LIST)** – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor asked add to the bill list for P/W vehicle repair by Kimberly Beam. And reimbursement to Kyle Tuliano. Due to checks returned for insufficient funds from Panacea, Inc. the Mayor asked for PO 18-494 to Dave Frank in the amount of \$883 to be withdrawn from the bill list until replacement check was received from Panacea.

Committeeman Koshak offered a motion to approve the list, with corrections, Seconded by Committeeman Peterla. Voice Vote: approved. The November Bill List total amount was \$479,524.17

**BEST PRACTICES WORKSHEET REVIEW:** Mayor Roohr reviewed the worksheet, and asked if the committee Had questions. Committeewoman Rigney said she recommended the township work on a website in the coming year as was stated in question number one.

**REPORT FROM TOWNSHIP MAYOR:** Mayor Roohr discussed a resolution to appear on next months agenda for a municipal lien for cutting grass, stating the Deputy clerk sent and invoice and they have had ample time to make payment.

Mayor met with engineer regarding cutting of trees at the park. Committeeman Murphy indicated that trees along the street need to be cut also to prevent them from hitting the school bus. Committeeman Koshak asked if the township would need to hire someone for that project. Mayor Roohr indicated Committeeman Peterla had been helpful with bulbs on the street lights. Mayor Roohr read letter from Elaine Wilbert noting concerns for the speed limit signs on Bunting Bridge Road. Ms Wilbert also expressed concern that there are not lane lines on this road. Mayor and Committee express approval that the Deputy Clerk respond to the letter from Ms Wilbert. Mayor Roohr handed out FOP folders from Sgt. Tuliano, recommending committee look at them and he would have attorney review and address it at the next meeting.

**NEW/OLD BUSINESS:** Committeeman Murphy indicated he had met with the attorney and mayor prior to this meeting and would like to hand out a new resolution for a pay increase for the Deputy Clerk to be added to the agenda. The resolution was reviewed.

**g) Resolution: 2018-104: Authorizing a Pay Increase for Deputy Clerk**

Committeeman Koshak offered a motion to approved Resolutions 2018-104, Seconded by Committeeman Murphy. Roll Call Vote: Yes - Rick, Paul, Yvonne, Pat. Recusals: Mayor Roohr. Motion Approved

Committeeman Murphy indicated that as discussed in past meetings, since it is November, could a transfer of money now be done for the air bottles for the Fire Department. Mayor indicated that he felt transferring 2018 Budgeted funds to be extremely wrongful. The proper funding should come from a Capital Ordinance appropriating the monies. Attorney Burns was consulted. Discussion ensued. Committeeman Peterla asked when can we expect this. Mayor recommended the Introduction by Title of Ordinance 2018-09 to provide \$45,000 for air bottles with new parts.

**INTRODUCE ORDINANCE 2018-09 AND SET DATE FOR PUBLIC HEARING**

**Ordinance 2018-09; Capital Ordinance**

Committeeman Peterla offered a motion to set public hearing date of December 11, 2018 at 7:00 pm, seconded by Committeeman Committeewoman Rigney. Roll Call Vote: Rick, Paul, Yvonne, Pat, Roohr. Approved unanimously

**PUBLIC COMMENTS:** Committeewoman Rigney offered a motion to open the floor to the public, seconded by Committeeman Murphy. Voice Vote: Approved unanimously  
Resident, Bill Mooney that he works for a company and reviews insurance policies. Mr. Mooney indicated that he had Reviewed the township insurance policy and found it inadequate and made references to his findings. Discussion ensued.

Fire Chief, Buddy Wilkins, indicated that he has gotten three quotes for the air bottles each with two different ways of replacing. Chief Wilkins indicated that he had also submitted three quotes for a fire truck repair and the mayor had authorized the work with the company without notifying him. Discussion ensued.

Resident, Jerry Trembula thanked the four committee for stepping up and helping the fire department and it is appreciated.

Resident, Linda Lisiewski asked for an explanation of the bill list payment to the attorney regarding Panacea. The Mayor responded that they had to pay for the townships professionals services.

Resident, DJ Murphy indicated that there is so much tension with board and public and hopes everyone can come together and work as one. Public identified as Mike indicated it works both ways, step back, and all here to do the same thing.

Having no further comments Committeeman Peterla offered a motion to close the floor to the public seconded by Committeeman Koshak. Voice Vote: Approved Unanimously

**COMMITTEE COMMENTS:** Committeeman Peterla indicated that he appreciated the public's comments, adding the we could not do it without Dennis's help, he gets work done and is tough with a buck but keeps tax's down. The ball field looks good and the snow equipment is good.

Committeewoman Rigney thanked the fire and police departments and everyone in attendance, we here you and will try to do better.

Committeeman Murphy thanked everyone for attending.

**EXECUTIVE SESSION EXECUTIVE SESSION:** Not needed

**ADJOURNMENT** - There being no further business, Committeewoman Rigney offered a motion to adjourn at 8:12 pm seconded by Committeeman Peterla. Unanimously Approved.

Respectfully submitted,

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Adel Gianaris, Deputy Township Clerk