**RESOLUTION 2024-19**

*Township of New Hanover*

*County of Burlington*

*State of New Jersey*

**RESOLUTION APPOINTING AN ACTING QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD**

**WHEREAS,** the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to $44,000; and

**WHEREAS,** pursuant to N.J.S.A. 40A:11-3(a), permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS,** N.J.A.C 5:34-5 et. seq. establishes the criteria for Qualifying Purchasing Agents; and

**WHEREAS,** Susan Jackson, Township Clerk, has registered and passed all the required classes to qualify for the designation of Qualified Purchasing Agent and sat for the State Exam in December 2023; and

**NOW, THEREFORE, BE IT RESOLVED,** the Township Committee is desirous of appointing Susan Jackson as the Acting Qualified Purchasing Agent for the Township of New Hanover, hereby authorizing her to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Township of New Hanover, as well as granting her authorization to negotiate and award such contracts below the bid threshold; and

**BE IT FURTHER RESOLVED,** as stated in this resolution, the bid threshold for the Township of New Hanover shall be $44,000.00; and

**BE IT FURTHER RESOLVED,** by the Township Committee of the Township of New Hanover, County of Burlington, and State of New Jersey, that Susan Jackson is hereby appointed as Acting Qualified Purchasing Agent for the Township of New Hanover and the bid threshold shall be set at $44,000.00; and

**BE IT FURTHER RESOLVED,** in accordance with N.J.A.C. 5:34-5.2, the Township Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

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| COMMITEE | YES | NO | NV | AB | COMMITTEE | YES | NO | NV | AB |
| KOSHAK |  |  |  |  | ROOHR |  |  |  |  |
| PAWLYZYN |  |  |  |  | PETERLA |  |  |  |  |
| MURPHY |  |  |  |  |  |  |  |  |  |
| MOTION |  | | | | SECOND |  | | | |
| X – INDICATES VOTE AB- ABSENT NV- NOT VOTING | | | | | | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Township of New Hanover, Burlington County, New Jersey at the Reorganization meeting held on January 4, 2024.

Susan D. Jackson, RMC

Township Clerk